*Trivium*  **May 21, 2022**

Rockbridge County High School

143 Greenhouse Road

Lexington, VA 24450

Dear Parents:

The *Trivium* yearbook staff is already planning one of the most popular sections of the yearbook, the senior baby-picture ads. As the parents of a senior, we invite you to be a part of this very special section. Along with the picture of your senior, we will include a brief personal message of congratulations from you. The proceeds from these ads help us to keep the cost of the yearbook to our students as low as possible.

If you would like to honor your senior, please send us one of your favorite photographs and include a personal message of ***no more than 40 words***. We reserve the right to edit messages that are too long and to crop pictures to fit the allocated space in the yearbook. Pictures will be entered in a *vertical* format. If you submit horizontal images, some important content may be cropped out for the image to fit our format.

**Be sure to enclose a self-addressed, stamped envelope** if you wish to have your photos returned. Photos will be scanned and entered digitally into our page layout, however, we ask that you ***DO NOT*** send precious, irreplaceable photos. The original digital version or the original snapshot is the best source for reproduction. Digital image files in the form of 300 DPI jpeg files may be submitted on a CD or brought to the school on a flash drive during school hours. Please do *not* plan to email images, as most email programs automatically reduce the file size.

**The price for this advertisement is $40.00 per picture.** Your picture and the accompanying message and check must be received by **Friday, November 18th, 2022.** We have an obligation to the yearbook publisher to meet certain deadlines, and these layouts are very time-consuming. Please keep the deadline in mind, and have your photo in on time.

Please send your picture, self-addressed stamped envelope, your message and your **check made out to RCHS** to:

*Trivium* Baby Ads

Rockbridge County High School

143 Greenhouse Road

Lexington, VA 24450

Thank you! The yearbook staff greatly appreciates your support!

Please detach on this line and enclose in envelope.

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Please write the student’s name exactly as you want it to appear at the top of the baby ad.

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Parent/Guardian Name Phone Number (Daytime) Daytime email address

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Check Number Parent/Guardian Address

Yes No (circle one) The baby ad **is** a surprise, so please do not contact my student for information concerning my ad.

**I have included:**

* Check for $40 written out to **RCHS**
* Self-addressed, stamped envelope
* Picture
* Message of no more than 40 words